

**Flat Rock Public Library
Board of Directors
Minutes January 20, 2016**

Meeting called to order at 4:32 p.m.

ROLL CALL OF MEMBERS:

Present: Tom MacDonald, Frank Hamet, Paul Gagne, Charlene Smith
Excused: Ruth Vack
Guests: Rachel Lee

APPROVAL OF AGENDA:

Motion by Hamet, supported by MacDonald to approve the Agenda as revised. Motion carried

APPROVAL OF MINUTES:

Motion by Hamet, supported by MacDonald to approve the minutes of November 18, 2015 as presented. Motion carried.

APPROVAL OF FINANCIAL REPORT:

Motion by Gagne, supported by Hamet to approve the November and December Financial Reports as presented. Motion carried.

PUBLIC COMMENT: None

OLD BUSINESS:

1. Parking Lot, External Lights: Brian Marciniak is still looking into the parking lot repair. Director will work with Geal Electric, Gagne working with Mr. Dishaw to repair/replace lights. Power is still connected to lights. Lights must be lit for safety purposes.
2. Board Elections. Elections are held in January and July.
Motion by Hamet, supported by Gagne to nominate MacDonald as President. Motion carried.
Motion by Smith, supported by MacDonald to nominate Hamet as Vice President. Motion carried.
Motion by MacDonald, supported by Hamet to nominate Smith as Secretary. Motion carried.

Motion by Hamet, supported by Smith to approve the election of MacDonald – President, Hamet – Vice President, Smith – Secretary. Motion carried.

3. Employee Policy 5.13 Update: Revised policy reviewed.

Motion by MacDonald, supported by Hamet to accept the revised Policy. Revised Policy will be distributed at the next meeting. Motion carried.

4. 5-10 Year Plan – Barcode Scanners: Dennis is updating several scanners in the front.

NEW BUSINESS:

1. Front Door 1-15-16 Incident: Staff unable to lock door one evening due to lock mechanism problems. Director to contact a lock company for permanent repair.
2. Bathroom: Urine all over walls in the men's room several times. Director will monitor the situation.

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3. Library Clerk Wages: Minimum wage increased to \$8.50 January 1, 2016. Director requested increase in wages for most clerks. One remains at \$8.50, 2 clerks \$0.10 increase from \$8.50 to \$8.60, 4 clerks with \$0.50 increase from \$8.50 to \$9.00, one from \$8.95 to \$9.45.

Motion by Hamet, supported by MacDonald to adopt Library clerk wages as stated in the proposal, effective today. Yea - MacDonald, Hamet, Smith. Nay - Gagne. Motion carried.

4. Geal Electric: Replace /repair lights as needed.

5. 5-10 Year Plan – Updates:

REPORTS

DIRECTOR'S REPORT: See attached.

1. Friends of the Library: Smith gave a report on the activities of the Friends. Book sale money is donated to the FRPL.
2. Vacation Time - Employee Policy 5.13

Motion by Gagne to rescind the policy unless deemed appropriate by the Director. No second. Motion dies due to lack of support.

CORRESPONDENCE: None

BOARD COMMENTS:

Gagne: Continuing to work on a repairs to the front lights.

Hamet: None

Smith: Everything is going well

MacDonald: Speedy recovery to Ruth Vack

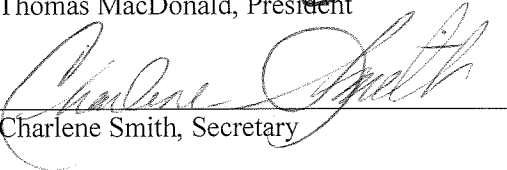
The next meeting will be held on Wednesday, March 23, 2016 at 4:30pm. There being no further business to discuss a motion was made by MacDonald, supported by Hamet to adjourn the meeting at 5:40 p.m.

Respectfully submitted,

Marie O'Hara
Recording Secretary



Thomas MacDonald, President



Charlene Smith, Secretary

3-23-16
Date

3/23/16
Date